#### BHS HIGHER EDUCATION SOCIETY

### **VIJAYA COLLEGE**

R V ROAD, BASAVANAGUDI, BANGALORE – 560 004 (ACCREDITED BY NAAC WITH 'B'GRADE & RECOGNIZED BY UGC AS CPE)

EMAIL ID : principal@vijayacollege.ac.in

#### **IQAC**

# Action taken report

#### 2016-17

The Internal Quality Assurance Cell (IQAC) has taken the suggestion made in the IQAC meetings held on the days 9<sup>th</sup> July 2016, 14<sup>th</sup> September 2016, 22<sup>nd</sup> October 2016, 18<sup>th</sup> February 2017, 21<sup>st</sup> April 2017 10<sup>th</sup> July 2021 as suggested by the IQAC team and the administrators and the recommended were implemented and appropriate action was taken.

- 1. Exclusive laboratory for UG Mathematics was created to cater to the introduction of lab work in Mathematics
- 2. A exclusive proforma was created to collect day from each department for the purpose of monitoring the activities of the departments and preparation of AQAR.
- 3. Due to shortage of class rooms, the BHSHES management was requested to construct at least 4 class rooms in addition to 8 class rooms added during academic year 2015-16. The rooms were provided by the management.
- 4. Student mentoring system is made robust and a format was given for collecting the information from the students and solving their issues.
- 5. Additional electives were introduced in BCom and BBA courses like Finance and HRM.
- 6. Results of the year 20115-16 was analysed by departments and remedial measures were taken.
- 7. Fresh college identity cards were given to all the staff.
- 8. Digital content like DELNET was added to the library.
- 9. The public address system is installed in the open auditorium.

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### **IQAC**

#### Action taken report

#### 2017-18

The Internal Quality Assurance Cell (IQAC) has taken the suggestion made in the IQAC meetings held on the days 17th June 2017, 11th August 2017, 18th August 2017, 24th October 2017, 27th January 2018, 6th April 2018, as suggested by the IQAC team and the administrators and the recommended were implemented and appropriate action was taken.

- 1. Discussions were held to develop the college with the CPE grants received from UGC. Different committees were formed in this direction.
- A workshop on "Life and Contributions of BGL Swamy" was held on 24th February 2018
- 3. Department of Mathematics conducted a workshop on "FACULTY ENRICHMENT ON ALGEBRA & CALCULUS" on 27th Marth 2018.
- 4. Department of Kannada conducted two days NATIONAL CONFERENCE ON "Dr. AMBEDKAR: A SOCIAL REFORMER & POLITICAL THINKER" on 11th and 12th APRIL 2018
- 5. The process is on with regard to the implementation of recommendations of Peer team visit for 3<sup>rd</sup> cycle accreditation and the process was started to work towards 4<sup>th</sup> cycle.
- 6. The result analysis of the year 2016-17 was carried out with all the departments working on the remedial measures to tackle slow learners.
- 7. A common Orientation program for freshers were started in which instructions related to discipline, teaching learning process, examination procedure, internal assessment and extra-curricular activities were given
- 8. Two Research bulletins were released which has articles of both students and teachers.
- 9. Renovation of girls rest room, ladies and gents toilets was carried out.
- 10. The college canteen floor was recast and a new management was appointed to run the canteen.

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#### **IQAC**

### Action taken report

#### 2018-19

The Internal Quality Assurance Cell (IQAC) has taken the suggestion made in the IQAC meetings held on the days 12<sup>th</sup> June 2018, 17<sup>th</sup> August 2018, 22<sup>nd</sup> September 2018, 22<sup>nd</sup> November 2018, 22<sup>nd</sup> January 2019, 20<sup>th</sup> May 2019 as suggested by the IQAC team and the administrators and the recommended were implemented and appropriate action was taken.

- 1. Due to a large demand for B.Sc. (BcGMb) course enhancement of 20 students from existing 40 students was sought from university and the permission was granted.
- 2. All the laboratory facilities with computers were provided to start the business lab using the UGC CPE funds.
- 3. The automation of internal assessment marks based on three criteria namely, Attendance, Assignment/seminar/field work and unit test was carried out.
- 4. A new general purpose computer centre is created with 35 computers and other facilities using UGC CPE funds.
- 5. Orientation program to all commerce and management staff in the use of Excel and Tally software was conducted for one week period in the month of May/June 2018.
- 6. Funds are allotted to different departments to purchase equipment and the process of acquiring the equipment is complete under UGC-CPE funds.
- 7. The process of online fee collection was started.
- 8. Ceramic green boards were installed in 18 class rooms replacing the existing black boards using UGC CPE funds.
- 9. Under UGC-CPE funds 25 LCD projectors were acquired and are being installed in class rooms and laboratories.
- 10. Two row parking for two wheelers in the college campus was carried out by erecting 2ft height walls.
- 11. Three table tennis tables are acquired to enhance the sports infrastructure.
- 12. Few tree saplings were planted around the field with the help of Green Bengaluru Adhamya Chetana under the chief patronage of Sri. Ananth Kumar, MP of the area and Hon'ble Union Minister for Chemicals & Fertilizers. The entire management along with Mr. Ananth

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Kumar, Mr. Uday Garudachar (MLA), in collaboration with Jeeva Vijaya, Life Science Alumni planted saplings and conducted environment awareness program on 10/6/2018.

- 13. A orientation program for staff was conducted to discuss about the implementation of new NAAC guidelines. The program to be conducted on 5<sup>th</sup> October 2018.
- 14. PBAS proforma was distributed to all the staff members and reports are being received.
- 15. The result analysis of the year 2017-18 was done and the departments were made aware of the same and to take remedial measures.

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#### **IQAC**

# Action taken report

#### 2019-20

The Internal Quality Assurance Cell (IQAC) has taken the suggestion made in the IQAC meetings held on the days 8<sup>th</sup> July 2019, 3<sup>rd</sup> August 2019, 14<sup>th</sup> September 2019, 30<sup>th</sup> October 2019, 9<sup>th</sup> January 2020, 22<sup>nd</sup> February 2020 12<sup>th</sup> June 2020 as suggested by the IQAC team and the administrators and the recommended were implemented and appropriate action was taken.

- 1. The program outcome (PO), Specific program outcome (PSO) and Course outcome (CO) of all the subjects were discussed and formalised by providing templates and after several deliberations it was finalised uploaded to college website.
- 2. The mid day meal scheme in association with Akshaya patra and Vijaya vanijya alumni and physical science alumni was started and the lunch was provided to 100 students.
- 3. A formal permission was granted for Vijaya Vanijya Alumni (VVA) to conduct training classes to commerce students for career development. The program was held every Saturday of the week during the academic year 2019-20.
- 4. A meeting of members of each department was called to discuss the results, plan of action of departments and other relevant matters of respective departments along with principal, Vice-Principals, IQAC coordinator and CPE coordinator as the other members.
- 5. A NAAC orientation program for all the staff members of our college was held on 5th October 2019.
- 6. An English speaking course for Commerce students in association with Times of India group was conducted a period of two months beginning in the second week of January 2020.
- 7. A Checklist of data to be provided for NAAC from each dept- for five years 2015 till date was given and the same was collected in the process of preparation for NAAC 4th cycle accreditation due in 2021.
- 8. The results of the academic year 2018-19 was done and departments were advised to take required measures to improve results.
- 9. A centralised computer centre was made operational using UGC CPE funds and the funds from management for the furniture. All the computers were equipped with internet connection.

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- 10. The cultural, literary and science committee had a common inaugural function and all the events were conducted simultaneously making provision for students to participate in multiple events.
- 11. IQAC in collaboration with Physical and Biological science departments conducted e waste management program on 29<sup>th</sup> of Jan. 2020.
- 12. Green initiative 1. The departments of Botany and biotechnology in collaboration with Jeeva Vijaya, have planted several saplings and are maintained by the departments and the gardener 2. Most of the bulbs are replaced with LED bulbs to reduce electrical power consumption.
- 13. The existing public system was upgraded with the installation of new audio system with amplifier, microphones and speakers.
- 14. Honeywell 2MP PTZ high focal length camera was acquired for recording video lectures.
- 15. The language lab was equipped by acquiring iTell- Ore'll Digital Language Lab –Premium P2, Teacher Console(1) and Student users (35), Headsets and webcam procured from Ore'llTechnosystems (India) Private Limited, Bangalore using UGC CPE funds.
- 16. All the students were provided with note books, blue books and record books with college logo and name imprinted on it. An initiative undertaken for the first time.

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#### **IQAC**

### Action taken report

2020 - 21

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- 1. The data collection was done for the preparation of AQAR 2019-20 with each member made in charge of different criteria. Accordingly, the report was prepared.
- 2. It was decided to go for 4<sup>th</sup> cycle of NAAC accreditation and the process is underway.
- 3. Different committees of the college were reconstituted with minor changes.
- 4. Verification of indexing of all the equipment and furniture in different departments and office were done by two committees constituted by IOAC.
- 5. A formal licence was taken for usage of Microsoft teams for the conduct of online classes and the required training was given to teaching staff.
- 6. Internal Academic and Administrative Audit was conducted and the reports were given to principal for further action.
- 7. Semester results for the academic year 2019-20 were compiled and given to respective departments for further analysis and counselling of slow learners.
- 8. Due to covid pandemic, in the absence of offline classes, departments were asked to conduct webinars. 15 webinars were held.
- 9. Proposals for new courses were made and with management's approval it was sent to university for further action. (Courses are B.Com Business data analytics and M.Com Financial analysis)
- 10. NAAC SSR was prepared and it is in the process of submission.